

Briarwood Home Owners Association (BHOA)

APRIL 2018 Secretary's Report

1. The BHOA Secretary's Report for March was not published.
2. Our next Briarwood Homeowner Association Meeting is 1 May 2018. It will be at the Georgetown Public Library at 6:30 PM. Attendance by all property owners is highly encouraged. Election of BHOA Executive Board members is due. If you or anyone you know is interested in assuming an executive board position, please make your intentions known before 1 May 2018. There are multiple conduits of communication available, make contact with a current exec member.
3. An agenda for the 1 May 2018 BHOA meeting is attached, see page two of this monthly secretary's report.
4. As of our last monthly exec meeting, three BHOA annual membership dues are still outstanding. Late fees along with the initial \$120 continue to accrue for each month of non-payment. Next late notice will be delivered via certified mail and the charge will be added to the invoice. We have \$12,000 in savings and more account details will be discussed at the 1 May meeting.
5. The landscaping contract for monthly service has been expanded to include the area below and behind the retention pond berms. The architectural committee has been busy with subdivision esthetics. All efforts by owners and management continue to keep a beautiful neighborhood with increased property values.

Thank you,
Alan Kietzer
Secretary, Briarwood Homeowner Association
(956) 874-3555
kkietzer@gmail.com

BI-ANNUAL MEETING AGENDA

Briarwood Home Owners Association (BHOA)

1. Meeting at Georgetown Public Library, 1 May 2018, 6:30 PM.
2. Call to order. Please sign in, update your contact information. New members/owners. Executive board member introductions.
3. President:
 - Description of last 5 months events, developments and activities.
 - Annual dues for 2018
 - Change of executive board members for 2018 (elections).
4. Vice-President:
 - Volunteer's for next years 4th of July celebration and National Night Out.
5. Treasurer:
 - Account summaries: incomes, expenditures, annual operating costs.
6. Secretary:
 - Executive committee member monthly meetings. Monthly reports.
7. Architectural Committee:
 - Additions, and landscaping must be approved by the architectural committee prior to implementation.
8. Covenants Committee:
 - Covenants, Conditions and Restrictions are continuously monitored, measured and applied. Future revision is an ongoing focus.
9. New Business:
 - Wildlife preserve improvements.
 - From the audience.
10. The meeting closed at...

Alan Kietzer
Secretary
Briarwood Homeowner Association